Step 1: Please go to the Ho-chunk Nation Department of Health website at <u>http://health.ho-chunk.com</u> and click on the Patient Portal link or you can access the registration page directly at the following address: <u>https://www.nextmd.com/ud2/Enroll/TermsAndConditions.aspx?enterpriseid=db71e2d9-238f-4ad0-8f89-</u> 8e70aa191170

Step 2: The screen below will display. Please review the Terms and Conditions, once you have reviewed the Terms and Conditions, select the "I have read and agreed to the Terms and Conditions." Box and Click "CONTINUE"

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Step 3: Starting with Section #2, please fill in your information. Fields marked with a red asterisk are required.

YOUR PRACTICE & INFORMATION	INSURANCE INFORMATION	ENROLLMENT CREDENTIALS	SCHEDULE APPOINTMENT	
I have a Datient Portal Account				
lisername	Password			
Username	Password	LOGIN		
Need help with your username and	password?			
Don't Have an Account? Simply Fill Out 1)Select Your Medical Practice	the Fields Below			
Practice: HoChunk Health Departmen	t 🗸			
2) Enter your information				
* First Name:	Middle Name:	* Last Name:		
* Address:				
Address 2:				
Address 3:				
* City:	* ZIP Code: Country: United States	* State:	~	
* Phone number (1234567890)	Phone Ext	ension:		
* Date of Birth (mm/dd/yyyy) MM/DD/YYYY				
* Email Address:	* Confirm Email Address:			
	ВАСК	NEXT CANCEL		
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Step 4: Once all required fields are complete, click NEXT.

Step 5: The Insurance information page is optional. You may enter all, some or none of the information on this page. Then click NEXT.

PatientPortal	and and				NEXTGEN [®]
YOUR PRACTICE & INFORMATION	INSURANCE INFORMATION	ENROLLMI	ENT CREDENTIALS		
1) Enter Your Health Insurance Inform	mation (Optional)				
I am self-insured Insurance/Payer name: Policy number:					
Group number:					
Group name:					
2) Enter Your Health Insurance Claim	Mailing Address (Optional)				
Address:					
City:	Sta	ate:	\checkmark	ZIP Code:	
Country: United States					
Phone number:					
	ВАСК	NEXT	CANCEL		
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Step 6: Please select a username and password. Please note that passwords must be at least 6 characters in length and contain at least one number. Passwords are case sensitive.

Step 7: Security Questions – please select a security question and type in the correct answer.

•••	NEXTGEN
PatientPortal	HEALTHCARE
YOUR PRACTICE & INFORMATION INSURANCE	E INFORMATION ENROLLMENT CREDENTIALS
LJ Create Username and Password Create a username and password you want to use when you	log in. Asterisk (*) denotes required field.
* Password:	Username must be between 6-50 characters which may be a combination of letters, numbers and <u>special</u> <u>characters</u> and is case sensitive.
* Retype Password:	Password must be between 6-50 characters with no spaces, must include at least one numeric digit, is case sensitive, and can be a combination of letters and <u>special characters</u> .
2) Create Security Question Choose a login security question and enter your answer. This when you try to login to your account. Asterisk (*) denotes re	question will be used as part of the login authorization process. You will be prompted to enter the answer for your selected question quired field.
* Select a Question:	✓
* Answer: * Retype Answer:	
3) Create Password Recovery Credentials Create a forgotten password question and enter the answer. to reset your password in the future. Asterisk (*) denotes requ	This question will be used in the password reset process. You will be prompted to enter the answer for this question in case you need irred field.
* Create a Question:	

Step 8: Password Recovery Question – Create your own password recovery question and type in the answer.

Step 9: Hidden number – In the box to the right you will see a photo, inside the photo will be a number. Please type the number shown in the white box below it. If you are having difficulty seeing the number you can click on the small speaker symbol next to the white box and the narrator will say the number to you.

Step 10: Once all required fields have been entered, click COMPLETE ENROLLMENT

·			-	- · -	
Password:	•••••				
	Password must be between 6-	50 characters with no			
	spaces, must include at least one numeric digit, is case				
	sensitive, and can be a combination of letters and				
	special characters.				
* Retype Password:	•••••]			
		1			
2) Create Security Question					
Choose a login security question and enter your answer. This when you try to login to your account. Asterisk (*) denotes re	; question will be used as part o quired field.	f the login authorization	process. You will be promp	ted to enter the answer for your se	lected question
* Select a Ouestion:			~		
Υ. Υ.	Please choose a security quest	ion.			
* Answer:]			
	Please enter a security answer				
* Retype Answer:					
	Please confirm your security a	nswer.			
3) Create Password Recovery Credentials			V 101		
Create a forgotten password question and enter the answer.	This question will be used in the	e password reset process.	You will be prompted to er	nter the answer for this question in	case you nee
to reser your passiona an are fatar er isteriox () achotes req			_		
* Create a Question:					
	Please enter a password reset	question.			
* Enter your answer:					
	Please enter a password reset	answer.		6307	
* Retype Answer:]			
	Please confirm your password	reset answer.			
				Drivecy & Terme	
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			CANCEL		
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If you receive the screen below, then you have successfully completed enrollment in the Ho-Chunk Nation Department of Health Patient Portal. The Department of Health will review your information and confirm your registration. You will receive an email at the address you provided confirming or denying your enrollment in the Patient Portal.

